

2019 Emergency Response, Evacuation, and Reunification Exercise Report EXECUTIVE SUMMARY

Purpose of Report: To provide an update to the School Board on the 2019 Emergency Response, Evacuation, and Reunification Exercise.

The Sioux Falls School District has clearly defined, on paper and in action, the high priority placed on student and staff safety. The District's Strategic Plan requires ongoing practice and assessment of drills, table-top discussions, and staff trainings to ensure a nurturing and safe learning environment for all.

In the fall of 2018, the School Resource Officers, in collaboration with Sioux Falls School District (SFSD) Risk Management, proposed to the Superintendent and Executive Team a full-scale emergency exercise similar to the exercise successfully completed in 2014.

A draft exercise plan proposing the scope, date, and location of a full-scale exercise to be conducted in the fall of 2019 was presented for approval. Following that approval, introduction and coordination with potential participating agencies was conducted. The exercise will be held on October 8, 2019.

The exercise will be initiated with a lockdown drill at Eugene Field Elementary School, prompting reaction by school administrators and first responders. Evacuation of the school to the reunification center will be directed. Select students, who have prior parent approval, will be evacuated from the school and transported to the pre-determined reunification site. Other students will return to the classroom.

The exercise will conclude when all participating students and parents have been reunited, or at the direction of the Exercise Director and on the substantial completion of operations and attainment of the exercise objectives.

District participants and first responders will conduct a "hot wash" at the end of the exercise to discuss practices that went according to plan and areas for improvement. A debriefing may occur on a future date so controllers, evaluators and senior agency representatives can again reflect on operations and improvements.

Eugene Field parents/guardians will receive detailed information regarding the exercise in September 2019 and will have the option of participating in the reunification exercise as their schedule allows.

Administrative Recommendation to School Board: Acknowledge the 2019 Emergency Response, Evacuation, and Reunification Exercise Report.

2019 Reunification Exercise Timeline

- April 30, 2019 Safe and Secure Schools Committee presentation
- May 7, 2019 Cabinet presentation
- June 2019 EM Network (EOC) meeting presentation
- September 12, 2019 Table Top Exercise for planning purposes with the Exercise Planning Team
- September 2019 Eugene Field Elementary School Principal meeting with students and parents
- October 8, 2019 Live Full Exercise Event

Phase 1
Planning & Preparation

Stakeholder meetings, School Messaging, Resource Staging

Phase 2
Intruder/
Active Shooter & Lockdown

SFPD Intruder/Active Shooter Scenario (First Responder participation), SFSD IMT & Reunification Branch mobilization

Phase 3
Evacuation

Exercise participants are segregated and transported to the Reunification site.

Phase 4
Reunification

Reunification Branch and IMT Operations (SFSD Command Post established)

Phase 5
Recovery & After Action Review

ENDEX: Reunification Demobilization and Hot Wash, followed by After Action Review

EXERCISE SCHEDULE

The Evacuation and Reunification Exercise will be held on October 8, 2019 beginning at Eugene Field Elementary School and the Sioux Falls Arena and Convention Center starting at 10AM.

9:00AM.....Exercise Site Setup

- ❖ Radio Check: Controllers, School, IMT, METRO911 & SROs

9:00AM.....Exercise Players report to Marshaling Area (if necessary)

9:15PM.....Exercise Players Briefing

9:30PM.....Controller/Evaluator Briefing

10:00AM.....Scenario Exercise begins (**BEGINEX**)

- ❖ SRO Response
- ❖ SFSD Alert (Alertus exercise message; Notify Incident Management Team (IMT); Notify Reunification Branch; Notify Reunification Site; Notify School Bus Inc)
- ❖ Ops Services and Information and Technology Services are notified and provide support to Reunification Site

11:30AM.....Break for school lunch

12:00PM.....Evacuation (transportation of student and staff participants to the Reunification Site)

1:00PM.....Reunification at Reunification Site

- ❖ Reunification Branch Operations
- ❖ Incident Management Team Operations
- ❖ Controller Injects: Missing student; Injured student; Parent disruption; Media interview

3:30PM.....Scenario Exercise ends (**ENDEX**) (Time is approximate)

3:30PM.....Release/Return participating students and parents

3:30PM.....Hot Wash / Debriefing

4:00PM.....Exercise Ends & Exercise Site Cleanup (If necessary)